

WHAT IS TenderingBITS?

TenderingBITS is an on line end to end web based tender management system that delivers everything you as the tender issuer need to cost effectively manage, conduct and successfully conclude a tender process.

TenderingBITS also provides the environment upon which a tender respondent interacts with you as the issuer.

TenderingBITS includes the desktop and backend database infrastructure, dataroom, web portal, email connectivity, notifications, Q&A, application software, process workflow, security, storage and auditable log for both the vendors responding to the tender and the tender issuer.

Unlike conventional software, which you buy, install and maintain, TenderingBITS is sold as a fully managed service under a fixed price model where the tender issuer takes a service for the duration of the tender process.

You can use TenderingBITS once for one tender or you can run multiple simultaneous tenders.

At conclusion of the service, the environment is removed with a complete set of data presented back to the tender issuer for audit, review and information retention purposes.

Under TenderingBITS the tender issuer pays for only what they use based on what they require and the duration they require it. The solution is designed to operate as a standalone physically separate desktop and hosted backend environment to ensure physical and logical separation from the Tender Issuer's existing network for probity, submission security and auditable process transparency.

The TenderingBITS application software provides an environment that encourages collaboration between an organisation and tender respondents, ensuring that all parties can interact frequently, easily and transparently. TenderingBITS results in a more-informed tendering process and a better outcome for purchaser and bidder alike.

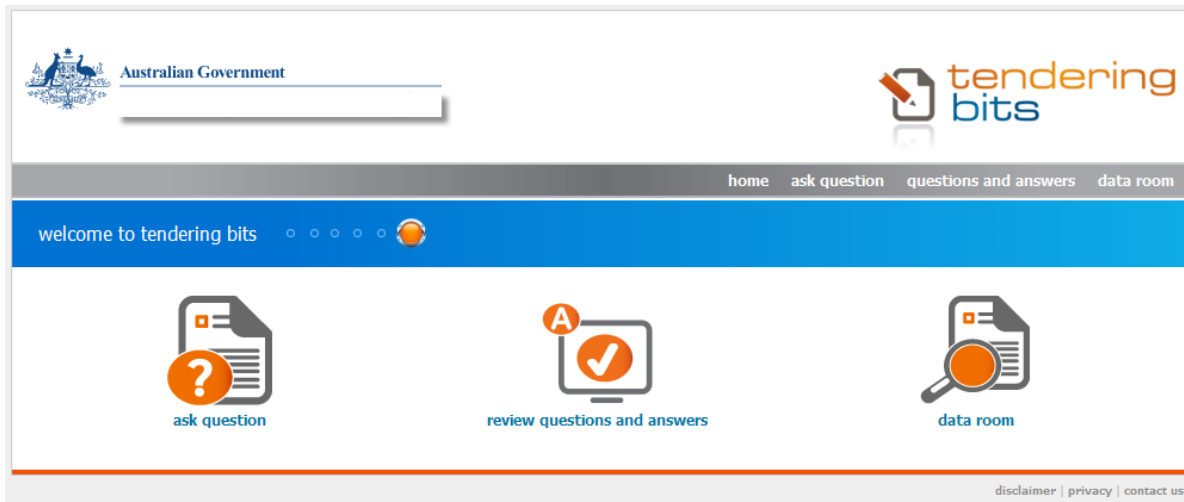


Figure 1: Q&A Room. The Q&A Room acts as an area where prospective respondents can lodge and review questions about a tender.

General Enquiries	Technical Support	Accounts	Sales	Feedback
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TenderingBITS KEY FEATURES

- Reduces the lead time in successfully running a tender process.
- Seamless collaboration & communication between tender issuer and tender respondents
- Integrated tools to create all the documentation needed to conduct and manage a tender.
- Respondent Registration facility.
- Custom workspaces
 - i. Each respondent receives their own workspace, allowing them to upload information into an environment only they and authorised personnel from the tender issuer can access.
- Automatic Alerting & Routing
 - i. Incoming questions from respondents are automatically sent to relevant tender issuer staff. If responses are not forthcoming within a preset timeframe, alternate personnel are informed and engaged in providing the required input to ensure the process does not stall or lose momentum.
- Pre-configured workflow for approvals, reminders and customised KPI's.
- Anonymous Interaction
 - i. Creates anonymity in putting the tender issuer team in touch with respondents without the need for their identities to be revealed. This feature assists in ensuring and preserving ongoing probity.
- Standardised approval templates with rule based workflow
 - i. No document can be placed into a publicly accessible location without approval from the designated tender process manager.
- Centralised data room with all information stored centrally under strictly controlled access.
- Documentation and indexing under a centrally managed database structure
 - i. The solution is aware of all respondents' activities and adjusts access to documents accordingly. For example, should one respondent request a document that should be shared with other respondents, the software and associated workflow automatically advises and provides access to the new information for all respondents
- Streamlined reporting, evaluation and comparison.
- Process governance underpinned by comprehensive security and full audit logging that produce granular records of all parties' activities during a tender.
- Deliverables tracking.
- Entire history (discussions, clarifications, negotiations and email) from and between the tender issuer and all respondents are captured and stored centrally.
- Supports data in multiple document formats.
- Workflow systems to ensure queries about a tender reach the right people inside the issuer organisation, with answers signed off and approved prior to being sent back to respondents.
- Sophisticated security features to ensure that documents reach only the appropriate audience
 - i. Digitally managed documents – all documents made available as part of the tender, or those documents submitted by bidders use a format that cannot be altered, printed or sent to anyone outside of the tendering process.
- Scales from small to enterprise customers managing simple to complex tender based procurements.

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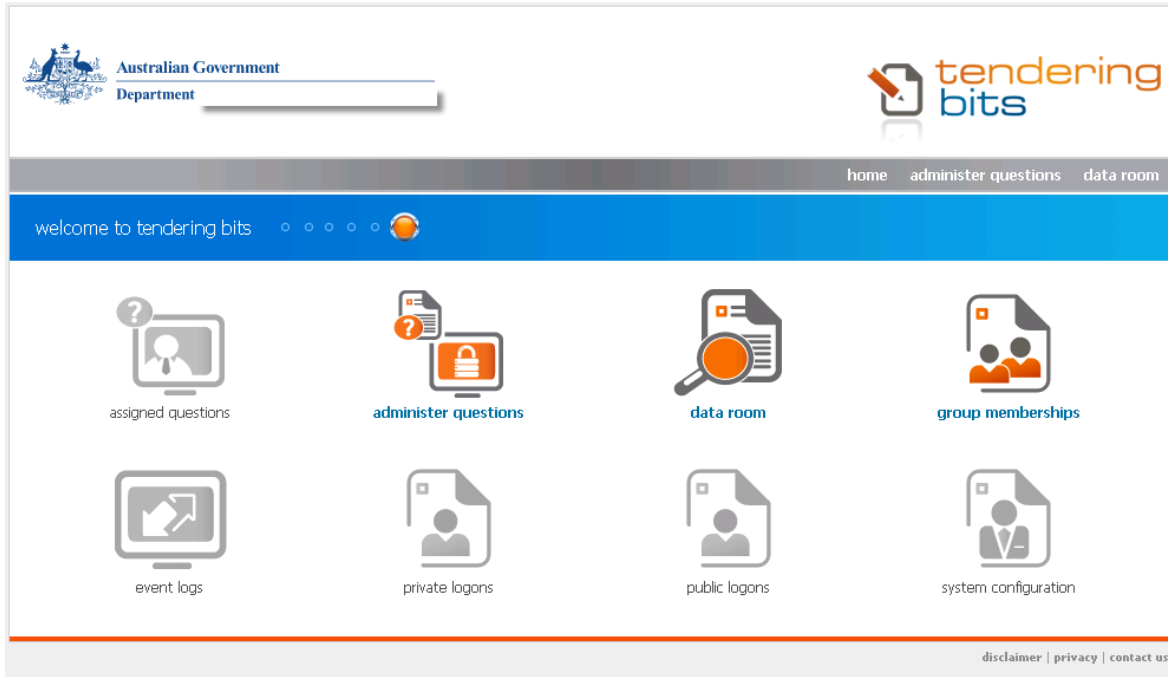


Figure 2: Private Portal

Current Private Status	Assigned to Advisor	
Current Public Status	Answer Under Consideration	
Assigned To	Advisor Group AQIS	
	Advisor Group BRS	

Private Status	Public Status	Assigned To	Alert Date and Time
Question Received from Public	Question Not Shown		
Question Under Review	Question Not Shown	Question Approval	15/4/2008 12:00:00 PM
Assigned to Advisor	Answer Under Consideration	Advisor Group AQIS Advisor Group BRS	16/4/2008 1:00:00 PM
Assigned to Approver	Answer Under Consideration	Approver Group	17/4/2008 8:45:00 AM
Answered	Answered		

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TenderingBITS BENEFITS

- **Lower acquisition and operating cost**
 - TenderingBITS is more cost-effective to acquire and operate. The solution delivers features and capability to make the end to end tendering process less time and resource intensive, reducing throughput time and overall costs.
- **Improved Governance & Probity**
 - TenderingBITS creates formal processes for every aspect of a tender, and enforces that process through workflow. This improves the efficiency, quality of decision and probity associated with the running of any tender process.
- **Standardisation & Compliance**
 - standard templates based on repeatable process which support adherence to Commonwealth Procurement Guidelines.
- **Greater Control and Reduced Risk**
 - Fully documented field proven solution which supports full transparency, consistency, ownership and accountability. TenderingBITS provides the foundation upon which aggressive timeframes and deadlines for tender conclusion can be achieved.
- **Flexibility**
 - by making all of the documents pertaining to a tender available online, from any site with an internet connection, TenderingBITS delivers real flexibility, agility and unparalleled access to information for respondents engaged in the tendering processes.
- **Enhanced Supplier Experience**
 - TenderingBITS reduces the overhead and provides standards based environment for respondents to participate and engage in the process. The custom workspace provided to each respondent improves the quality of overall tender response through delivery of timely, accurate and complete information.
- **Support**
 - staff involved in a tender process are often isolated within their organisation for the duration of the activity. TenderingBITS provides full documentation upon which to successfully administer and manage the environment as well as User Guides for tender respondents. mbits support includes 1300 access to the mbits Service Desk, with technical support from the mbits Network Operations Centre for the duration of the engagement. The mbits Service Desk, Network Operations Centre and Data Centre facility are all physically located in Canberra.

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